



## Request for Authorized User on a Loan Account

Loan Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

This letter shall serve as written authorization to Guardian Savings Bank ("GSB") I/we, the mortgagor(s) on the above referenced loan (the "Loan"), do hereby authorize GSB to discuss any and all matters related to the Loan and/or property referenced above as well as provide any copies of statements, transaction histories, or year-end 1098's on my behalf with the individual(s) designated below until such time as I/we revoke such authorization in writing.

Name of Authorized Party: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of Authorized Party: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_

In order for GSB to release any information to the parties listed above, this document must be signed, dated and returned to GSB for verification of signature(s) and processing.

\_\_\_\_\_  
Borrower Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Borrower Signature

\_\_\_\_\_  
Date

Please submit this form to the following:

Guardian Savings Bank  
Attn: Loan Servicing  
2774 Blue Rock Rd.  
Cincinnati, OH 45239-6333  
or  
Fax to 513-741-6255

or [customerservice@guardiansavingsbank.com](mailto:customerservice@guardiansavingsbank.com)

Questions? Call 513-842-0972 for Loan Servicing

