



Request for Name Change on Loan Account

To change a name on a loan account* due to marriage, divorce, or naturalization, please provide us with the following information:

- This request form with all fields completed
- A copy of:
 - an updated Driver's License
 - Marriage certificate or Divorce Decree
 - (If applicable) Petition of Name Change & Certificate of Naturalization

Loan Account Number(s): _____

Print Old Name: _____

Print New Name: _____

Sign New Name: _____

Contact Information: _____

Please submit the completed form to our Loan Servicing Department via:

Email: customerservice@guardiansavingsbank.com

Mail: 2774 Blue Rock Rd. Cincinnati OH 45239-6333

Fax: 513-741-6255

**To update your name on deposit or other non-loan accounts, please contact your local branch. Branch contact information can be found on our website at www.guardiansavingsbank.com*

If you have any questions, please call us at 513-842-0972

*Internal Use Only:

Signature of Employee Making Change:	Date Updated:
---------------------------------------------	----------------------

Loan Servicing
 2774 Blue Rock Road
 Cincinnati, OH 45239-6333
 Phone: (513) 842-0972 | Fax: (513) 741-6255 | Email: customerservice@guardiansavingsbank.com